

HIGH COURT OF DELHI: NEW DELHI

No.1033/Estt./E-IV/DHC
Date:17.07.2013

CIRCULAR

It is hereby circulated for the information of the officials of this Court and the Courts subordinate to this Court that an examination will be held on **Sunday, the 29th September 2013**, for filling up the existing **17** vacant posts of Senior Judicial Assistant and **1** vacant post of Reader against 50% test quota.

The qualifications and eligibility for appearing in the aforesaid examination are given in the Delhi High Court Establishment (Appointment & Conditions of Service) Rules, 1972. The relevant provisions of the rules are reproduced below:-

RULE 7 Except for appointment on officiating temporary or ad-hoc basis, the mode of and qualifications for appointment to the post specified in Schedule-II to these rules shall be as stated therein.

S. No.	Category of Post	Minimum qualifications prescribed for appointment to the post		Mode of appointment	
1	2	3		4	
8	Senior Judicial Assistant including Court Officer and Reader (Promotion/ Selection Post)	b)(i)	For members of the establishment of this Court Graduate with 5 years or Matric/ Higher Secondary with 8 years service on the establishment of this Court; and for members of the Establishment of Courts subordinate to this Court: Graduate with 5 years service in the post of UDC/ Reader/ Steno Grade-III or other equal status posts.	b)(i)	50% of the vacant posts by selection on merit from the categories specified in column No.3 on the basis of written test and interview.

The candidates who fulfill the requisite qualification on the last date for receipt of applications and desire to appear in the test may submit their applications giving full particulars of their service and educational qualifications in the Establishment Branch on or before 31st August 2013.

The following syllabus for the posts of Senior Judicial Assistant/ Reader/ Court Officer has been prescribed:-

Written Paper-I

Marks:100

Duration: Three Hours

- High Court Rules & Orders Volume V.
- Delhi High Court (Original Side) Rules, 1967
- Civil Procedure Code: Sections 96 to 115 and Orders 5, 22, 32 and 41.
- Criminal Procedure Code: Sections 28 to 31, 372 to 405.

Written Paper-II

Marks:100

Duration: Three Hours

- Drafting - 50 marks
- Office Noting - 50 marks

Interview

Marks:50

The candidates obtaining 40 percent marks in each of the written papers shall be called for interview and only those candidates who obtain 40 percent marks in aggregate of the marks in the written papers and interview, shall be considered qualified.

Note: No books will be allowed during examination.

Sd/-
(D.S. BHANDARI)
O.S.D.(Estt)

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Copy forwarded for information and necessary action to:-

1. The Registrar-cum-Secretary to Hon'ble the Acting Chief Justice.
2. P.A.s to Registrar General/ Registrars/ O.S.Ds, Delhi High Court, New Delhi.
3. All Joint Registrars/ Deputy Registrars/ Assistant Registrars/ Admn. Officers (Judicial)/ Court Masters/ Librarian/ Private Secretaries with the request that the staff attached with them and deputed at the residence of Hon'ble the Acting Chief Justice/ Hon'ble Judges as well as those who are on leave, may be informed about this circular.
4. The District & Sessions Judge(HQ), Delhi for circulation amongst all the eligible staff members on the Establishment of the Courts subordinate to this Court and with the request to forward the applications of the candidates, who fulfill the eligibility criteria, prescribed overleaf, after verification of their service particulars.
5. The Co-ordinator, Delhi High Court, Arbitration Centre for circulation among the staff members
6. The Assistant Registrar (Admn.), Supreme Court of India, with the request to deliver a copy of this circular to Mr.Kedar Yadav, Mr.Ashok, Mr.Raman Singh, Mr.Sukhi Ram Mandal, Court Attendants, of this Court who are working on deputation basis in Supreme Court of India and send the receipt obtained in token of delivery of the same to this Court.
7. The Registrar, Law Commission of India, Hindustan Times House, K.G. Marg, New Delhi 110001 with the request to deliver a copy of this Circular to Mr.Rajender Prasad-II, Usher, Mr.Ram Prasad Khanal, Court Attendant, who are working on deputation basis in the Law Commission of India and to send the receipt obtained in token of delivery of the same to this Court.
8. The Assistant Registrar (Computer), with the request to get the instant circular uploaded on the official website of this Court.
9. Notice Board.
10. Guard File.



DEPUTY REGISTRAR (ESTT.)